**SAC Meeting Minutes – January 17th, 2019**

**Attendance:** Kristi Bacus, Samantha Baker, Nikki Beckham, Kristen Buttacavoli, Megan Hackett, Richa Jeetha Erin Kapustka, Matthew Underwood, Jenney Coulter, Kandise Ellis, Summer Hoppenworth, Julie Durden, Jessica Richardson, Christopher Arcuri Jr.

* Meeting began at 3:30 p.m.
* November minutes were reviewed and approved (Matthew Underwood – motion, Erin Kapustka – second, all in favor – unanimous, all opposed – none)
* December walkthroughs were reviewed.
	+ Two Kindergarten, 3rd grade, 4th grade, and Resource classes were observed.
	+ One 6th grade Science class was also observed.
	+ Creative engagement strategies that were observed were discussed and praised.
	+ Individuality among instructional strategies and classroom environment was also praised.
* Mrs. Richardson shared the Palm Valley Academy Principal’s Report
	+ Recap of PTO accomplishments/activities so far this year.
	+ 400 unique volunteer experiences, almost 50% community involvement.
	+ Guidance and Deans are preparing a PowerPoint presentation regarding positivity, bullying, teasing, etc.
	+ LiveSchool launch in 2019.
	+ Bringing Capturing Kids Hearts and Character Counts together to promote Bobcat PRIDE
	+ LiveSchool store and incentives were discussed.
	+ 1,352 students are currently enrolled at PVA.
	+ Grade level planning days scheduled for early January.
	+ Report cards for the 2nd quarter will be available on HAC on January 18th.
	+ New St. Johns County Sheriff’s Office Deputy will be introduced at PVA.
* School Recognition Funds were discussed.
	+ 3rd, 4th, 5th, and 6th grades will be testing.
	+ Scores will determine grade for school.
	+ The State looks for proficiency and growth.
	+ How do we distribute recognition funds if an ‘A’ grade is given to the school?
	+ Walkthrough of a sample School Recognition Funds ballot was shared.
	+ Verbiage of the ballot was discussed.
	+ Motion to approve verbiage from sample SRF ballot – Kristi Bacus, Matthew Underwood – second, all in favor – unanimous, all opposed – none
	+ Motion to keep a ballot option including all staff (outside of instructional staff) – Kristen Buttacavoli, Matthew Underwood – second, all in favor – unanimous, all opposed – none)
* SAC Needs Assessment Survey
	+ Options for distributing the survey were discussed.
	+ Survey will be open between February 19th and March 15th. (Erin Kapustka – motion, Matthew Underwood – second, all in favor – unanimous, all opposed – none)
	+ Survey will use only the preselected questions provided by the district (Erin Kapustka – motion, Kristi Bacus – second, all in favor – unanimous, all opposed – none)
* Meeting adjourned at 4:40 p.m. (Erin Kapustka – motion, Matthew Underwood – second, all in favor – unanimous, all opposed – none)