**SAC Meeting Minutes – January 17th, 2019**

**Attendance:** Kristi Bacus, Samantha Baker, Nikki Beckham, Kristen Buttacavoli, Megan Hackett, Richa Jeetha Erin Kapustka, Matthew Underwood, Jenney Coulter, Kandise Ellis, Summer Hoppenworth, Julie Durden, Jessica Richardson, Christopher Arcuri Jr.

* Meeting began at 3:30 p.m.
* November minutes were reviewed and approved (Matthew Underwood – motion, Erin Kapustka – second, all in favor – unanimous, all opposed – none)
* December walkthroughs were reviewed.
  + Two Kindergarten, 3rd grade, 4th grade, and Resource classes were observed.
  + One 6th grade Science class was also observed.
  + Creative engagement strategies that were observed were discussed and praised.
  + Individuality among instructional strategies and classroom environment was also praised.
* Mrs. Richardson shared the Palm Valley Academy Principal’s Report
  + Recap of PTO accomplishments/activities so far this year.
  + 400 unique volunteer experiences, almost 50% community involvement.
  + Guidance and Deans are preparing a PowerPoint presentation regarding positivity, bullying, teasing, etc.
  + LiveSchool launch in 2019.
  + Bringing Capturing Kids Hearts and Character Counts together to promote Bobcat PRIDE
  + LiveSchool store and incentives were discussed.
  + 1,352 students are currently enrolled at PVA.
  + Grade level planning days scheduled for early January.
  + Report cards for the 2nd quarter will be available on HAC on January 18th.
  + New St. Johns County Sheriff’s Office Deputy will be introduced at PVA.
* School Recognition Funds were discussed.
  + 3rd, 4th, 5th, and 6th grades will be testing.
  + Scores will determine grade for school.
  + The State looks for proficiency and growth.
  + How do we distribute recognition funds if an ‘A’ grade is given to the school?
  + Walkthrough of a sample School Recognition Funds ballot was shared.
  + Verbiage of the ballot was discussed.
  + Motion to approve verbiage from sample SRF ballot – Kristi Bacus, Matthew Underwood – second, all in favor – unanimous, all opposed – none
  + Motion to keep a ballot option including all staff (outside of instructional staff) – Kristen Buttacavoli, Matthew Underwood – second, all in favor – unanimous, all opposed – none)
* SAC Needs Assessment Survey
  + Options for distributing the survey were discussed.
  + Survey will be open between February 19th and March 15th. (Erin Kapustka – motion, Matthew Underwood – second, all in favor – unanimous, all opposed – none)
  + Survey will use only the preselected questions provided by the district (Erin Kapustka – motion, Kristi Bacus – second, all in favor – unanimous, all opposed – none)
* Meeting adjourned at 4:40 p.m. (Erin Kapustka – motion, Matthew Underwood – second, all in favor – unanimous, all opposed – none)