



PVA EARLY RELEASE FORM

(please submit to homeroom teacher)

_____, _____
(student name – please print) (teacher or grade)

will need to be released early from school on _____ at _____ because of _____ and _____
will be checked out by _____.

I understand my child may be checked out only by the adult or sibling (18 or older) listed. The person listed above must be listed as an emergency contact in the school database. I am also aware the procedure is to go to the Front Office to sign the student out and a photo ID is required.

(Parent/Guardian name – PLEASE PRINT)

(Parent/Guardian signature)

OFFICE USE ONLY

Excused or Unexcused (circle one)

Entered by _____